



# CITY OF NEWFOLDEN

PO Box 188  
145 East First Street  
Newfolden, MN 56738  
(218) 874-7135 Phone  
(218) 874-7136 Fax  
[newfolden@wktel.com](mailto:newfolden@wktel.com)  
[www.ci.newfolden.mn.us](http://www.ci.newfolden.mn.us)

Mayor: Lori Warne \* City Administrator: Tammy Hansen

## Minutes

December 15, 2024

The meeting of the Newfolden City Council was called to order by Mayor Lori Warne at 7:00 PM on Monday, December 15, 2025.

Present: Darin Jacobson Lori Warne Adam Gast Melissa Bjorgaard Mark Augustine

- 1) *Motion by Councilmember Augustine to approve the December 15<sup>th</sup> agenda. Motion seconded by Councilmember Bjorgaard and carried.*
- 2) *Motion by Councilmember Jacobson to approve the December 15<sup>th</sup> Consent Agenda with amended December 2 meeting minutes. Motion seconded by Councilmember Bjorgaard and carried.*
- 3) Committee Reports:
  - a. Fire Department:
  - a. Park and Recreation:
  - b. Infrastructure:
  - c. Budget:
  - d. Public Works:
- 4) *Motion by Councilmember Gast to approve the revised lease agreement with Jaci Pfau as presented. Motion seconded by Councilmember Augustine and carried.*
- 5) *Motion by Councilmember Bjorgaard to approve the list of 2025 voided checks as presented. Motion seconded by Councilmember Jacobson and carried.*
- 6) *Motion by Councilmember Bjorgaard to approve the addition of a NAS (Network Attached Storage System) at the recommendation of Steve Levenhagen. We will revise the 2026 Technology designation from \$4,200 to \$3,700 for this purchase. Motion seconded by Councilmember Jacobson and carried.*
- 7) *Motion by Councilmember Jacobson to approve the 2026 Goals for the City of Newfolden as presented. Motion seconded by Councilmember Gast and carried.*
- 8) The council reviewed the 2025 meeting schedule.
- 9) *Motion by Councilmember Bjorgaard to approve the City Administrator Vacation request for December 17, 18, 19, 23, 24, and 26. Motion seconded by Councilmember Gast and carried.*

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10) A review of the 2026 budget was provided. Motion by Councilmember Augustine to approve the Resolutions as follows. Motion seconded by Councilmember Gast and carried:

- a) 12-15-25- Setting 2026 Employee Compensation;
- b) 12-15-25A - Establishing and Adopting the Final Operating Budget for the 2026 General, Fire, and Enterprise Funds;

<b>FUND</b>	<b>REVENUES</b>	<b>DISBURSEMENTS</b>
GENERAL	\$259,767.00	\$254,363.00
FIRE	\$56,243.00	\$55,540.00
ELECTRIC	\$428,200.00	\$415,248.00
WATER	\$106,000.00	\$98,185.00
SEWER	\$66,000.00	\$63,985.00

- c) 12-15-25B - Establishing an Administrative Schedule of Fees for the City of Newfolden in Year 2026;
- d) 12-15-25C - Approving the Designation of Said General Fund Balance Carryover;
- e) 12-15-25D - Approving the End of Year Purchase/Sale of Investments and Fund Transfers.

8) Motion by Councilmember Bjorgaard to approve payout of 60 hours of unused Vacation time to Jason Bring, Public Work Director for 2025. Motion seconded by Councilmember Jacobson and carried.

9) Motion by Councilmember Augustine to approve the submitted claims and timesheets. Motion seconded by Councilmember Bjorgaard and carried.

10) Motion by Councilmember Gast to adjourn the meeting. Second by Councilmember Jacobson and carried.

Lori Warne  
Mayor

Tammy Hansen  
City Administrator