



CITY OF NEWFOLDEN

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Mayor: Lori Warne * City Administrator: Tammy Hansen

Minutes

December 8, 2025

The meeting of the Newfolden City Council was called to order by Mayor Lori Warne at 7:00 PM on Monday, December 8, 2025

Present: Darin Jacobson Lori Warne Mark Augustine Adam Gast Melissa Bjorgaard

- 1) *Motion by Councilmember Gast to approve the December 8th agenda with additions. Motion seconded by Councilmember Augustine and carried.*
- 2) *Motion by Councilmember Jacobson to approve the December 8th Consent Agenda. Motion seconded by Councilmember Bjorgaard and carried.*
- 3) Committee Reports:
 - a. Fire Department:
 - a. Park and Recreation:
 - b. Infrastructure:
 - c. Budget:
 - d. Public Works:
- 4) The Council discussed the status of the Humblebee's Café building lease agreement with Jaci Pfau. Jaci has brought all delinquencies current, in the form of a postdated check. A new lease agreement will be drafted by City Attorney, Chris Rokke, to include the following changes:
 1. Monthly lease amount will increase to \$250.00 per month with the application of a late fee of \$100.00 (\$350.00) if paid after the 10th of each month.
 2. Post-dated checks will not be accepted.
 3. A 30 day notice to terminate the lease will be issued if payment, in full, is not received by the end of each month. The property shall be vacated no later than 60 days from the missed payment.
 4. The lease must be signed by December 31, 2025 or the property must be vacated by January 1, 2026.
- 5) Motion by Councilmember Jacobson to approve a request made by Fire Chief, Cody Underdahl for the allocation space at the city dump location for the creation of a Fire Training Ground. This would require a gated area of approximately 80 x 80 feet. The area would be graveled and fitted with related equipment to simulate fire and other emergency scenarios for hands-on training. The set-up would be paid for by donations and existing fire fund capital. The site must include clear signage. Motion seconded by Councilmember Augustine and carried.

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- 6) The Budget Committee presented the proposed tenants of the 2026 budget for discussion. A final budget and related resolutions will be presented at the December 15 council meeting.
- 8) *Motion by Councilmember Bjorgaard to approve the 2026 On-Sale, Off-Sale, and Sunday liquor license submitted by The Hobo, Maurstad Holdings Inc. Motion seconded by Councilmember Gast and carried.*
- 9) *Motion by Councilmember Gast to approve the annual payments for City Council and Volunteer firefighters. Motion seconded by Councilmember Jacobson and carried.*
- 10) *Motion by Councilmember Augustine to approve an employee and volunteer appreciation token of \$30 in Newfolden Bucks. This will be provided to all 2025 employees and firefighters. Motion seconded by Councilmember Gast and carried.*
- 11) *A sincere thank you to Jerry and Lynette Swaser for the gift of a framed rendering of Newfolden's original depot building.*
- 12) *Motion by Councilmember Jacobson to approve the submitted claims and timesheets and benefit leave report. Motion seconded by Councilmember Bjorgaard and carried.*
- 13) *Motion by Councilmember Augustine to adjourn the meeting. Second by Councilmember Gast and carried.*

Lori Warne
Mayor

Tammy Hansen
City Administrator