



# CITY OF NEWFOLDEN

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Mayor: Lori Warne \* City Administrator: Tammy Hansen

## Minutes October 20, 2025

The meeting of the Newfolden City Council was called to order by Mayor Lori Warne at 7:00 PM on Monday, October 20, 2025

Present:        Darin Jacobson        Lori Warne        Mark Augustine        Adam Gast        Melissa Bjorgaard

- 1) *Motion by Councilmember Augustine to approve the October 20<sup>th</sup> agenda with additions. Motion seconded by Councilmember Bjorgaard and carried.*
- 2) *Motion by Councilmember Jacobson to approve the October 20<sup>th</sup> Consent Agenda. Motion seconded by Councilmember Gast and carried.*
- 3) Committee Reports:
  - a. Fire Department:
  - a. Park and Recreation:
  - b. Infrastructure:
  - c. Budget:
  - d. Public Works:
- 4) *Motion by Councilmember Gast to approve the recovering of torn and stained window awnings located on the City Shop building. This will be scheduled for the spring of 2026. Motion seconded by Councilmember Bjorgaard and carried.*
- 5) *Motion by Councilmember Jacobson to approve the Minnesota Paid Leave Policy as presented. The paid leave premiums will be paid at a rate of 50% city and 50% employee. Motion seconded by Councilmember Bjorgaard and carried.*
- 6) *Motion by Councilmember Bjorgaard to amend the Marshall County State Bank Entity Authorization to require one signature for the purposes on on-line bill payments. Mayor Warne will be provided oversight access to all online banking activity. For additional oversight, the process for approving payables, by the city council, will be completed prior to on-line bill pay finalization. Cash Management Online Banking is required to utilize Marshall County State Bank's on-line bill pay, for the monthly ACH/EFT payment of Western Area Power Administration. This is a requirement by Western Area Power Administration, effective October 1. Motion seconded by Councilmember Jacobson and carried.*
- 7) *The council will request Jaci Pfau's attendance at the next city council meeting on November 3. This is for the purpose of discussing the Café building lease agreement.*

~over~

- 8) *Motion by Councilmember Jacobson to approve a monthly credit of \$100 for each \$200 payment made monthly by Keli Gustafson. This credit will expire November 2026. The credit will be applied to the water bill to compensate for a water leak that was recently fixed and which had been ongoing for a matter of years. Motion seconded by Councilmember Gast and carried.*
- 9) *Motion by Councilmember Gast to approve the submitted claims and timesheets and benefit leave report. Motion seconded by Councilmember Bjorgaard and carried.*
- 10) *Motion by Councilmember Jacobson to adjourn the meeting. Second by Councilmember Augustine and carried.*

Lori Warne  
Mayor

Tammy Hansen  
City Administrator

