



CITY OF NEWFOLDEN

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Mayor: Lori Warne * City Administrator: Tammy Hansen

Minutes September 15, 2025

The meeting of the Newfolden City Council was called to order by Mayor Lori Warne at 7:00 PM on Tuesday, September 15, 2025

Present: Darin Jacobson Lori Warne Mark Augustine Adam Gast Melissa Bjorgaard

- 1) *Motion by Councilmember Jacobson to approve the September 15th agenda with additions. Motion seconded by Councilmember Bjorgaard and carried.*
- 2) *Motion by Councilmember Gast to approve the September 15th Consent Agenda. Motion seconded by Councilmember Augustine and carried.*
- 3) Committee Reports:
 - a. Fire Department:
 - a. Park and Recreation:
 - b. Infrastructure:
 - c. Budget: Budget committee met at 6:00 PM on September 2nd.
 - d. Public Works:
- 4) *Motion by Councilmember Bjorgaard to approve the Resolution certifying the 2026 Tax Levy. The tax levy will remain the same as 2025. Motion seconded by Councilmember Augustine and carried.*
- 5) *Motion by Councilmember Augustine to approve the purchase of a used reception desk, as posted on Marketplace, for \$250.00. This will be used at the new office location. Motion seconded by Councilmember Jacobson and carried.*
- 6) *Motion by Councilmember Bjorgaard to approve the amended Internal Controls Policy to include the ability to utilize Marshall County State Bank's on-line bill pay. This is required by Western Area Power Administration, effective October 1, and will be an opportunity to decrease printing and postage costs. Motion seconded by Councilmember Jacobson and carried.*
- 7) *Motion by Councilmember Bjorgaard to approve the Zoning Permit submitted by Joan Sethre. Motion seconded by Councilmember Augustine and carried.*
- 8) *Motion by Councilmember Gast to approve the Zoning Permit submitted by Missy Bjorgaard. Councilmember Bjorgaard abstained from the vote, citing a conflict of interest. Motion seconded by Councilmember Augustine and carried.*

- 9) *Motion by Councilmember Augustine to approve the submitted claims and timesheets and benefit leave report. Motion seconded by Councilmember Jacobson and carried.*
- 10) *Motion by Councilmember Jacobson to adjourn the meeting. Second by Councilmember Gast and carried.*

Lori Warne
Mayor

Tammy Hansen
City Administrator

